**Use Case: Maintain Taxes**

**Casual Use Case Specification: UC 08 - Maintain Taxes**

**Brief Description:**

**This use case allows the Operations Manager to maintain and monitor taxes owed to governing bodies completely through the system.**

**Section 1: Business Rule(s):**

BR 45: Taxes due must be paid by the 31st(or the last day) of every month.

BR 46: All taxable amounts must be in accordance with CRA guidelines.

**Section 2: Scenarios (HD):**

**Scenario 1: Calculate HST**

**Preconditions:**

After calculating taxable income, the Operations Manager uses the system to calculate total HST payable

|  |  |  |  |
| --- | --- | --- | --- |
| **Step#** | **Actor (Operations Manager)** | **System** | **Data Used** |
| 1 | Begin HST processing | At the end of the month, the system alerts the Operations Manager that Taxes are due and have been tentatively calculated. | Taxes Due |
| 2 | Confirm payable HST | The Operations Manager verifies taxes are accurate and reasonable. The system also allows comparison to past tax remittance. | Taxes Due  Prior Taxes |

**Successful Post-Conditions:** Taxes are accurately and reasonably calculated.

**Scenario 2: Remit HST**

**Preconditions:**

After calculating HST due, the Operations Manager submits taxes electronically through the finance system.

|  |  |  |  |
| --- | --- | --- | --- |
| **Step#** | **Actor (Operations Manager)** | **System** | **Data Used** |
| 1 | Submit HST | After verifying correct HST amounts, the Operations Manger uses a connection between finance system and the CRA to submit the company HST. | Taxes Due |
| 2 | Confirm payment | After submitting the HST, the system requests a response from the CRA when they receive the payment. This is forwarded to the Operations Manager. |  |

**Successful Post-Conditions:** Taxes are paid and confirmation of payment is received.